

**MEMORANDUM OF UNDERSTANDING
BETWEEN
U.S. CUSTOMS AND BORDER PROTECTION (CBP)
AND
NATIONAL TREASURY EMPLOYEES UNION (NTEU)**

BACKGROUND: On March 17, 2011 CBP gave formal notification to the National Treasury Employees Union (NTEU) of U.S. Customs and Border Protection (CBP)'s intent to implement the newly developed Importer Self-Assessment (ISA) Standard Operating Procedures for the Account Management Branch. In doing so, it is proposed to implement the Importer Self-Assessment (ISA) Standard Operating Procedures for the Account Management Branch. On April 14, 2011 CBP briefed NTEU on the SOP. NTEU raised concerns over the SOP and requested that CBP consider creating a work group to review the SOP.

The following provisions of this Memorandum of Understanding (MOU) are between CBP and NTEU regarding the creation of a labor-management workgroup to review the Importer Self-Assessment (ISA) Standard Operating Procedures for the Account Management Branch.

AGREEMENT TERMS:

1. CBP and NTEU agree to form a labor-management workgroup to review the Importer Self-Assessment (ISA) Standard Operating Procedures and associated forms for the Account Management Branch and, time permitting, the Import Risk Assessment (RA) SOP which has been provided to NTEU under separate cover.
2. The workgroup will consist of 3 management and 3 union members.
3. The workgroup will meet face to face in Chicago for an intensive 2 to 3 day review of the ISA SOP and the Import Risk Assessment (RA) SOP.
4. Management will review the recommendations from the workgroup and will provide NTEU with a final draft of the ISA SOP no sooner than August 19, 2011.
5. Upon request from either party, the parties will meet to discuss the final draft of the ISA prior to September 2, 2011.
6. NTEU will have twenty-one (21) calendar days from receipt of the final draft ISA SOP to submit bargaining proposals.

7. NTEU will be provided a final draft of the RA SOP when noticed.

8. This Agreement is effective upon signature of both parties, subject to the requirements of 5 U. S.C. S. § 7114 (c).

Christa Harris for Cynthia Whittenburg Date 7/26/11
For CBP

[Signature] Date 7/27/11
For NTEU

[Signature] Date 7/27/11
For CBP